

# SINGH KRISHNA & ASSOCIATES

Chartered Accountants

8, Second Floor, Krishna Market, Kalkaji, New Delhi - 110 019  
Tele./ Fax: 40590344, e-mail: skacamail@gmail.com

## AUDITORS' REPORT

To the Members of the General Body of  
**Creating Resources for Empowerment in Action**

### Report on the Financial Statements

We have audited the accompanying financial statements of Creating Resources for Empowerment in Action (CREA), a society registered under the Societies Registration Act, 1860, which comprise the Balance Sheet as at March 31, 2017 and the Income and Expenditure Account for the year then ended and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position and financial performance of the Society in accordance with the accounting principles generally accepted in India. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal financial control relevant to the entity's preparation of the financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal financial control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Auditors' Report and Opinion

We report that:

- (i) we have sought and obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purposes of our audit;
- (ii) in our opinion, proper books of account as required by law have been kept by the Society so far as appears from our examination of the books;



- (iii) the Balance Sheet and the Income and Expenditure Account dealt with by this report are in agreement with the books of account;
- (iv) in our opinion, the Balance Sheet and the Income and Expenditure Account dealt with by this report comply with the applicable accounting standards issued by the Institute of Chartered Accountants of India;
- (v) in our opinion and to the best of our information and according to the explanations given to us, the said statements give a true and fair view in conformity with the accounting principles generally accepted in India:
  - a) in the case of the Balance Sheet of the state of affairs of the Society as at March 31, 2017; and
  - b) in the case of the Income and Expenditure Account, of the surplus for the year ended on that date.

for Singh Krishna & Associates  
Chartered Accountants  
Firm's Registration No. 008714C

*Krishna Kumar Singh*  
(Krishna Kumar Singh)  
Partner  
M. No. 077494



Place : New Delhi  
Date : *30/10/2017*

**CREATING RESOURCES FOR EMPOWERMENT IN ACTION (CREA)**

REGISTERED OFFICE: 7 MATHURA ROAD, JANGPURA B, NEW DELHI 110 014

BALANCE SHEET AS AT MARCH 31, 2017

Amount in ₹

LIABILITIES	AMOUNT	ASSETS	AMOUNT
<b>GENERAL FUND</b>		<b>FIXED ASSETS (Refer to Schedule 2)</b>	2,121,889.00
Opening Balance	58,114,617.96		
Add: Surplus brought forward from the Income and Expenditure Account	22,992,821.98	<b>CURRENT ASSETS, LOANS, ADVANCES, ETC.</b>	
		<b>CURRENT ASSETS</b>	
<b>RESTRICTED GRANTS (Refer to Schedule 1)</b>	29,393,342.83	Grants Receivable (Refer to Schedule 1)	9,662,595.60
<b>DEFERRED REVENUE FUND</b>		Cash and Bank Balances:	
Opening Balance	1,768,019.00	Cash in Hand	10,279.50
Add: Fixed Assets Acquired out of Project Funds	543,538.00	Foreign Currency in Hand	9,683.00
Less: Amount equivalent to depreciation charged on such assets transferred to Income and Expenditure A/c	639,072.00	Standard Chartered Bank (A/c No. - 52011027521)	3,447,305.50
		ICICI Bank (A/c No. - 006501100964)	5,576,253.46
		Standard Chartered Bank (A/c No. - 52011027505)	19,205,721.48
		Standard Chartered Bank (A/c No. - 52011124241)	3,809,331.09
		Fixed Deposits (Incl. Accrued Interest thereon)	76,443,522.51
<b>EARMARKED FUNDS</b>			
Pushing the Frontiers : A Meeting		<b>LOANS, ADVANCES AND OTHER ASSETS</b>	
Opening Balance	257,419.00	(recoverable in cash or in kind or for value to be received)	
Less: Funds Utilised	257,419.00	Advances	2,834,753.00
		Security Deposits	68,091.00
<b>CURRENT LIABILITIES AND PROVISIONS</b>		Prepaid Expenses	32,553.00
TDS Payable	920,027.00	Income Tax Recoverable	1,531,806.63
Sundry Creditors for Expenses	7,501,366.00		
Provision for Gratuity	4,159,124.00		
	12,580,517.00		
<b>Total</b>		<b>Total</b>	124,753,784.77

Accounting Policies and Notes on Accounts (Refer to Schedule 3)

As per our report of even date attached

for Creating Resources for Empowerment in Action

for Singh Krishna & Associates  
Chartered Accountants  
Firm's Registration No. 008714C

Krishna Kumar Singh  
Partner  
M. No. 077494



Place : New Delhi

Date : 30/10/2017

*Suhita Kujur*  
Suhita Kujur  
Director - Programs

*Geetanjali Misra*  
Geetanjali Misra  
Executive Director



**CREATING RESOURCES FOR EMPOWERMENT IN ACTION (CREA)**

REGISTERED OFFICE: 7 MATHURA ROAD, JANGPURA B, NEW DELHI 110 014

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED MARCH 31, 2017

Amount in ₹

PARTICULARS	AMOUNT	PARTICULARS	AMOUNT
<b>PROGRAM EXPENDITURES</b>		<b>INCOME</b>	
Books and Periodicals	11,467.00	Grants :	
Travelling Expenses	7,505,963.00	Restricted Grants Availed/ Utilised (Refer to Schedule 1)	74,430,032.48
Local Conveyance	145,754.00	Earmarked Funds Utilised	257,419.00
Telephone, Fax and Internet Charges	670,810.00	Unrestricted Grant and Other Project Receipts	13,768,560.26
Salaries and Allowances	19,258,297.00		
Gratuity	659,371.00	Other Income :	
Other Staff Benefits	389,367.00	Interest on Savings Bank Accounts	756,075.00
Technical and Professional Services	6,623,202.00	Interest on Fixed Deposits	3,708,992.34
Workshop/ Seminar/ Meetings	21,339,591.00	Appropriation from Deferred Revenue Fund	639,072.00
Monitoring, Evaluation and Research	5,005,796.00	Income from Investment	6,859,883.68
Publication Costs	359,308.00	Interest on TDS Refunds	17,792.41
Website Development and Maintenance	145,540.00		
	62,114,466.00		11,981,815.43
<b>ADMINISTRATIVE EXPENDITURES</b>			
Bank Charges	42,272.19		
Local Conveyance	62,466.00		
Electricity and Water	282,855.00		
Office Expesne	469,031.00		
Office Rent	2,167,500.00		
Postage & Courier	246,385.00		
Telephone, Fax and Internet Charges	167,703.00		
Printing & Stationary Charges	293,572.00		
Repairs and Maintenance - Office	150,306.00		
Repairs and Maintenance - Computer	253,479.00		
Repairs and Maintenance - Equipment	53,551.00		
Office Insurance	23,908.00		
Salaries and Allowances	7,015,620.00		
Gratuity	347,665.00		
Other Staff Benefits	177,869.00		
Technical and Professional Services	2,427,803.00		
Workshop/ Seminar/ Meetings	72,242.00		
Audit Fees	203,670.00		
Depreciation	747,185.00		
Recoverable Written-off	57,882.00		
Foreign Exchange Loss	3,355.00		
Interest on TDS	470.00		
Registration Fees	63,750.00		
	15,330,539.19		
Surplus carried forward to General Fund	22,992,821.98		
<b>Total</b>	<b>100,437,827.17</b>	<b>Total</b>	<b>100,437,827.17</b>

Accounting Policies and Notes on Accounts (Refer to Schedule 3)

As per our report of even date attached

for Singh Krishna & Associates  
Chartered Accountants  
Firm's Registration No. 008714C

for Creating Resources for Empowerment in Action

Krishna Kumar Singh  
Partner  
M. No. 077494



Place : New Delhi

Date : 30/10/2017

Sunita Kujur  
Director - Programs

Geetanjali Misra  
Executive Director

**CREATING RESOURCES FOR EMPOWERMENT IN ACTION (CREA)**

**SCHEDULES FORMING PART OF THE BALANCE SHEET AS AT MARCH 31, 2017**

**Schedule 1 - Restricted Grants**

Particulars	Opening Balance as at April 1, 2016		Received during the year	Total	Avaliable/ Utilised and Credited to the Income and Expenditure Account	Avaliable/ Utilised and Credited to the Revenue Fund	Total	Closing Balance as at March 31, 2017	
	Unutilised Grants	Grants Receivable						Unutilised Grants	Grants Receivable
The Ford Foundation	1,142,507.75	-	5,863,500.00	7,006,007.75	1,882,793.05	-	1,882,793.05	5,123,214.70	-
Reproductive Health Matter (RHM)	-	-	1,529,768.40	1,529,768.40	885,674.00	-	885,674.00	644,094.40	-
EMpower - The Emerging Markets Foundation Ltd.	1,539,046.00	-	2,917,980.00	4,457,026.00	2,863,117.72	-	2,863,117.72	1,593,908.28	-
Comic Relief	-	895,967.58	1,631,575.00	735,607.42	2,009,610.00	-	2,009,610.00	-	1,274,002.58
American Jewish World Service (AJWS)	376,906.00	-	2,008,530.00	2,385,436.00	2,321,557.19	2,100.00	2,323,657.19	61,778.81	-
American Jewish World Service (AJWS) - Interest on Grant	-	-	36,848.00	36,848.00	-	-	-	36,848.00	-
Oak Foundation	7,920,583.00	-	14,515,728.00	22,436,311.00	13,529,842.00	121,948.00	13,651,790.00	8,784,521.00	-
International Planned Parenthood Federation	923,766.47	-	3,123,650.47	4,047,416.94	2,604,689.00	-	2,604,689.00	1,442,727.94	-
International Women's Health Coalition	2,306,013.45	-	6,936,690.00	9,242,703.45	4,849,082.32	230,462.00	5,079,544.32	4,163,159.13	-
British High Commission	-	346,610.00	346,610.00	-	-	-	-	-	-
CREA New York (MacArthur Foundation)	-	495,645.00	2,385,698.48	1,890,053.48	1,855,772.00	-	1,855,772.00	34,281.48	-
CREA New York (FLOW)	-	2,744,160.00	2,723,540.81	(20,619.19)	504,948.00	-	504,948.00	-	525,567.19
CREA New York (Foundation for Just Society)	-	863,693.00	1,132,353.00	268,660.00	268,660.00	-	268,660.00	-	-
CREA New York (Mama Cash - CMI)	-	2,078,067.00	15,475,572.63	13,397,505.63	17,015,852.00	-	17,015,852.00	-	3,618,346.37
CREA New York (SIDA)	-	2,949,961.00	3,016,722.54	66,761.54	3,559,880.00	-	3,559,880.00	-	3,493,118.46
Medicus Mundi Gipuzkoa	339,087.90	-	5,663,800.39	6,002,888.29	3,305,864.20	20,459.00	3,326,323.20	2,676,565.09	-
Medicus Mundi Gipuzkoa - Interest on grant	-	-	26,714.00	26,714.00	-	-	-	26,714.00	-
Astraea Foundation	-	-	1,992,975.00	1,992,975.00	1,977,625.00	15,350.00	1,992,975.00	-	-
Global Fund For Women	-	-	1,139,425.00	1,139,425.00	1,890,986.00	-	1,890,986.00	-	751,561.00
Azim Premji Philanthropic Initiatives	5,478,829.00	-	12,584,000.00	18,062,829.00	13,104,080.00	153,219.00	13,257,299.00	4,805,530.00	-
<b>Total</b>	<b>20,026,739.57</b>	<b>10,374,103.58</b>	<b>85,051,681.72</b>	<b>94,704,317.71</b>	<b>74,430,032.48</b>	<b>543,538.00</b>	<b>74,973,570.48</b>	<b>29,393,342.83</b>	<b>9,662,595.60</b>



  




**CREATING RESOURCES FOR EMPOWERMENT IN ACTION (CREA)**

SCHEDULES FORMING PART OF THE BALANCE SHEET AS AT MARCH 31, 2017

**Schedule 2 - Fixed Assets**

Particulars	W.D.V. as at 01-Apr-16	Additions		Deductions	Total as at 31-Mar-17	Rate of Depreciation	Depreciation for the year	W.D.V. as at 31-Mar-17
		upto 30-Sep-16	after 30-Sep-16					
		Amount in ₹						
<b>Fixed Assets Acquired out of Project Funds (FCRA)</b>								
Computers and Printers	351,524.00	197,326.00	20,459.00	-	569,309.00	60%	335,448.00	233,861.00
Office Equipment	449,809.00	80,613.00	27,241.00	-	557,663.00	15%	81,606.00	476,057.00
Furniture & Fixtures	724,646.00	50,505.00	14,175.00	-	789,326.00	10%	78,224.00	711,102.00
<b>Total</b>	<b>1,525,979.00</b>	<b>328,444.00</b>	<b>61,875.00</b>	<b>-</b>	<b>1,916,298.00</b>		<b>495,278.00</b>	<b>1,421,020.00</b>
<b>Fixed Assets Acquired out of General Fund (FCRA)</b>								
Computers and Printers	4,769.00	-	148,930.00	-	153,699.00	60%	47,540.00	106,159.00
Office Equipment	403,818.00	-	-	-	403,818.00	15%	60,573.00	343,245.00
<b>Total</b>	<b>408,587.00</b>	<b>-</b>	<b>148,930.00</b>	<b>-</b>	<b>557,517.00</b>		<b>108,113.00</b>	<b>449,404.00</b>
<b>Fixed Assets Acquired out of Project Funds (NON-FCRA)</b>								
Computers and Printers	138,460.00	70,076.00	-	-	208,536.00	60%	125,122.00	83,414.00
Furniture & Fixtures	103,580.00	83,143.00	-	-	186,723.00	10%	18,672.00	168,051.00
<b>Total</b>	<b>242,040.00</b>	<b>153,219.00</b>	<b>-</b>	<b>-</b>	<b>395,259.00</b>		<b>143,794.00</b>	<b>251,465.00</b>
<b>Grand Total</b>	<b>2,176,606.00</b>	<b>481,663.00</b>	<b>210,805.00</b>	<b>-</b>	<b>2,869,074.00</b>		<b>747,185.00</b>	<b>2,121,889.00</b>



*Singh Krishna*

# CREATING RESOURCES FOR EMPOWERMENT IN ACTION (CREA)

SCHEDULES FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED MARCH 31, 2017

## Schedule 3 - Accounting Policies and Notes on Accounts

### A. Accounting Policies

1. Financial statements have been prepared on the basis of historical costs convention and in accordance with the applicable accounting standards and accounting practices in India.
2. The society follows accrual basis of accounting, unless otherwise stated herein. Audit fee is accounted for on cash basis.
3. Grants received for specific purposes are initially treated as a liability and adjusted for capital or revenue expenses as per utilisation during the year. Generally, grants to the extent utilised for revenue expenses are treated as income of the year. After fulfillment of obligations attached with a particular grant, any unutilised amount of the grant is refunded to the donor or transferred to the Income and Expenditure Account.
4. Expenses incurred on purchases of capital assets out of grant funds are capitalised and grants to that extent are treated as deferred revenue. Amount equivalent to depreciation charged on such assets is transferred to the Income and Expenditure account from the Deferred Revenue Fund.
5. Fixed assets are carried on at cost less depreciation. The cost of fixed assets includes other incidental expenses incurred for acquisition of the assets.
6. Depreciation on the fixed assets is provided on written down value method at the rates prescribed in the Income Tax Act, 1961. Assets purchased and put to use on or after 1<sup>st</sup> October of a year are depreciated during that year at half of the rates stated above.
7. Management periodically assesses whether there is an indication that an asset may be impaired. In case of such an indication, the management estimates the recoverable amount of the asset. If the recoverable amount of an asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount and the difference is recognised as impairment loss.
8. Leases where the lessor effectively retains substantially all the risks and benefits of ownership of the leased assets are classified as operating leases. Operating lease payments are recognised as an expense in the Income and Expenditure Account.
9. Liability for gratuity is calculated on the assumption that gratuity is payable to all employees at the end of the accounting year. Such amount of gratuity is charged to revenue. This is in accordance with the Accounting Standard (AS) 15 Employee Benefits issued by the Institute of Chartered Accountants of India as the average number of persons employed during the year is less than fifty.

Short term employee benefits are recognised as an expense in the Income and Expenditure Account of the year in which the related service is rendered.

10. Foreign currency transactions are recorded at the exchange rate prevailing on the date of the transaction. Differences arising out of foreign currency transactions settled during the year are recognised in the Income and Expenditure Account.

Monetary items outstanding at the balance sheet date and denominated in foreign currencies are recorded at the exchange rate prevailing at the end of the year. Differences arising there from are recognised in the Income and Expenditure Account.





11. Provisions are recognised when the Society has a present obligation as a result of past events for which it is probable that an outflow of resources will be required to settle the obligation and a reliable estimate can be made. Provision required settling the obligation are reviewed regularly and are adjusted where necessary to reflect the current best estimate of the obligation.
12. A disclosure for a contingent liability is made when there is a possible obligation or a present obligation that may but probably will not require an outflow of resources. Disclosure is also made in respect of a present obligation that probably requires an outflow of resources, where it is not possible to make a reliable estimate of the related outflow.

**B. Notes on Accounts**

1. Contingent Liability – Nil
2. Capital Commitment – Nil
3. The Society is registered with the Income-Tax Department under Section 12A of the Income-Tax Act, 1961 vide a certificate No. DIT (E)/ 2001-02/ C-625/ 2001/447 dated October 05, 2001. In the opinion of the management of the Society, all activities undertaken by the Society during the year are within the purview of the said section. Hence, no provision for the current income-tax and deferred tax has been made in these financial statements.
4. As per the information available, there are no amounts due that require disclosure/ provisioning as per the requirements of the Micro Small and Medium Enterprises Development Act, 2006.
5. In the opinion of the Management of the Society, current assets, loans and advances have a value on realisation in the ordinary course of the business at least equal to the amount at which they are stated in the balance sheet and provision for all known liabilities have been made in the financial statement.
6. The Society leases certain office premises under cancellable operating lease arrangements. The rent expense under these agreements for the year is ₹ 21,67,500.

Signatories to Schedule 1 to 3

As per our report of even date attached

for Singh Krishna & Associates  
Chartered Accountants  
Firm's Registration No. 008714C



(Krishna Kumar Singh)  
Partner  
M. No. 077494

Place : New Delhi  
Date : 30/10/2017



for Creating Resources for Empowerment in Action

 

(Sunita Kujur)  
Director - Programs

(Geetanjali Misra)  
Executive Director